COVID-19 SITUATION REPORT

ARMADA
NAVIGATING PREPAREDNESS & PROTECTION

[CDC Coronavirus Business Response Guidance](#)

[Forbes Article on Supply Chain Impacts](#)

[John Hopkins Coronavirus Global Case Map](#)

[Federal News article on Large Scale Telework Test](#)

Map depicts 45 US states with COVID-19 cases.

Key Takeaways

- There are currently 126,660 COVID-19 cases in 117 countries and 4,641 confirmed fatalities worldwide. In the US, there are 1,321 confirmed cases and 38 domestic fatalities in WA, FL, CA, NJ and SD.
- 27 states have declared Public Health or States of Emergency for COVID-19 (AK, AZ, CA, CO, CT, DC, FL, HI, IA, IL, IN, KY, LA, MA, MD, MI, NC, NJ, NM, NY, OH, OR, PA, RI, UT, WA, WV).
- The number of confirmed cases of COVID-19 in the United States is growing a rapid rate.
- The World Health Organization has declared that the COVID-19 outbreak is a pandemic.
- The President has banned travel to and from Europe for the next 30 days, excluding the UK.
- The most effective way to prevent the nation's healthcare system from being overwhelmed is through the immediate implementation of significant social distancing practices. Quarantines, travel restrictions, and cancellation of large gatherings in China and South Korea have reduced the rate of infections there.
- Similar measures are being implemented in the United States including the banning of large gatherings.
- The impact on the economy will continue to be significant with the cancellation of large events such as major music festivals, hundreds of conferences and the banning of spectators from major sporting events.

Considerations

Businesses should institute social distancing measures, including authorizing employees to telework.

Companies that already have telework programs in place should be able to expand their programs fairly simply. Eligibility for additional workers can be limited to a specific timeframe that covers COVID-19 event.

For organizations without a telework program, implementing telework will be more complicated. New ways of managing business operations, employee workload, and job performance will need to be developed.

Companies considering telework programs must evaluate the impact on business operations, productivity, company liability, worker's compensation and other factors.

Organizational Leadership should participate in the policy development process.

Employees should develop a plan for child care, should local schools close.

Featured Resource

Companies instituting telework should provide specific guidelines and policies for employees to acknowledge regarding the telecommuting arrangement.

Corporate policies regarding teleworking should address key aspects including authority, eligibility, availability, remote workplaces, communications, equipment and supplies, tech support, security, safety, dependent care, and legal issues.

Companies should execute individual agreements with each teleworker to ensure that expectations are clear.

Sample telework policy and employee agreements are provided by [Clicking Here](#).

These templates can be modified to meet the needs of organizations developing telework programs in response to the COVID-19 event.

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